CERA Department Chair Survey

Each question with a red \* is required.  
You can save the submission form at any time. If a required field is left blank your submission status will be “Submission Completed:False”. When all required fields are completed your submission status will be “Submission Completed:True”.  
You can edit a completed submission up to the submission deadline.

1. Topic (brief description; 5–10 words/100 characters max)\*
2. CAFM Affiliation (check all that apply)\*
   1. ADFM
   2. AFMRD
   3. NAPCRG
   4. STFM
3. What is your Professional Role?\*
   1. Program Director
   2. Department Chair
   3. Clerkship Director
   4. Faculty
   5. Staff
   6. Resident
   7. Student
   8. Other
4. If you selected other, please indicate what your role is.
5. Have you previously submitted this topic\*
   1. Yes
   2. No
6. If you have submitted this topic before, please enter the submission ID  
   (Character limit 10 spaces)
7. If you have submitted this topic before, please describe how you addressed the reviewers’ comments.  
   (Character limit including spaces: 1000)
8. I understand that I am expected to submit my results for publication/presentation within 90 days of receiving my survey results.\*

Yes

1. I understand that my mentor must be listed as an author on any publication/presentation of my survey results.\*

Yes

1. Can your team perform the statistical analysis on the data?\*.
   1. Yes
   2. No

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| --- | --- |
| Level of mentorship | Examples of tasks and characteristics |
| Low | Our team needs very little mentorship, to include primarily advisory input on survey questions, data analysis and manuscript writing. Our research team includes at least one member that has published at least 5 original research articles in peer-reviewed journals. |
| Medium | Our team may require assistance with revising survey questions, executing data analysis, and/or substantive editing of the manuscript. The mentor may request to be senior author on publication. |
| High | Our team may require assistance re-writing survey questions and revising of hypotheses, guidance on what data analysis is needed, assistance executing data analysis, and/or help drafting or substantially editing some sections of the manuscript. The mentor may request to be senior author on publication. |

1. Review the levels of mentorship described above and then check which level you anticipate needing for your project\*
2. Background and review of literature, including what new knowledge will be generated, as well as significance of research questions. \*  
   (Character limit including spaces: 4000)
3. Reference List\*  
   (Character limit including spaces: 2000)
4. Please include up to three MESH terms that can be used to search for your survey information on the CERA website. MESH terms are standardized subject headings through the National Library of Medicine. MESH terms can be found here: <https://www.ncbi.nlm.nih.gov/mesh/>  
   MESH 1  
   MESH 2  
   MESH 3
5. Research Question— What is the question that your project will answer? Your research question should include variables to be studied, the potential relationships between the variables, and the population.\*  
   (Character limit including spaces: 3000)

Writing Hypotheses for Educational Research

Hypotheses— Each hypothesis should make a prediction about the relationship between the study variables, or differences/similarities between groups. Please read the one-page document below on how to write a good hypothesis.

<https://www.stfm.org/media/1149/research-minute-25-writing-hypotheses_1.pdf>

1. Hypotheses of the proposed research questions.\*  
   (Character limit including spaces: 1000)
2. Analysis Plan: describe the group comparisons you plan to make, or correlations you will explore.\*  
   (Character limit including spaces: 3000)

Recurring survey questions

Follow this link to recurring questions for the Department Chair survey,

[https://www.stfm.org/publicationsresearch/cera/howtoapply/recurringquestions/#tab-7890](https://www.stfm.org/publicationsresearch/cera/howtoapply/recurringquestions/%23tab-7890)

These questions are part of every survey and do not count against your limit of 10 questions.

1. Proposed survey questions\*  
   (Character limit including spaces: 4000)
2. Co-Authors. (Optional) Please list the name and email of collaborators If you have already identified a CERA mentor for the project, please include that information here.  
   (Character limit including spaces: 2000)