Submission FAQ
STFM Call for Papers

Where do I submit?
Visit submit.stfm.org to submit your presentation.

What are the submission categories and requirements?
You can read the full call for papers, requirements and submission rules at stfm.org under Conferences > [Conference Name] > Call for Presentations.

Help! I can’t login!
Visit www.stfm.org, click Member Portal in the upper right corner and then Forgot Password to reset your password. After you have completed a password reset return to submit.stfm.org to login and create your submission.

What is this weird Salesforce screen and should I grant access?
Yes, this screen is safe. You will only be asked this one time. It is required because our submission system runs through a different program but uses your member account (which is in Salesforce) to link your login.

What fields are required for a submission to be complete?
Questions with a red * must be answered for the submission to be considered complete.

How do I add co-presenters/authors?
Participants can be added to the presentation once you complete payment for your submission. After payment is completed a link to share with other presenters/authors will be visible in the displayed blue blue box (see image).

What is "Submission Completed: True/False"?
When "True" all fields necessary have been completed. When "False" is displayed a submission field is incomplete. Click "Edit" to complete the missing fields.

How do I know when my submission is complete and ready for review?
When a submission is complete it will display Submission Completed: True on the submission details page.

Can I add other presenters after the deadline?
Yes - You can add lead and co-presenters to the submission at any time.