

## Society of Teachers of Family Medicine Foundation Trustee Responsibilities

Trustees for the STFM Foundation are nominated by the Foundation Board of Trustees and elected by the STFM Board of Directors, who serve as the membership of the Foundation. The exception to this is the Trustee who serves as both a member of the STFM BOD and the Trustees, who is directly nominated by the STFM BOD.

The following points describe the duties of a Trustee:

- Attend all meetings of the Foundation Trustees (usually twice a year)
- Serve as an ambassador for the Foundation by actively sharing information about its programs and the need for financial support
- Support the Foundation's Annual Giving Campaign at an appropriate level
- Participate in Foundation conference calls
- Participate in fund-raising activities and requests
- Serve as a volunteer reviewer for at least one of the Foundation's programs
- Participate in reviews of the Foundation mission and programs
- Respond in a timely fashion to all communications to Trustees