

Medical Student Educators Development Institute

Registration Form

Name (to appear on badge): _____ Degree(s) _____

Institution _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Fax () _____ Email _____

Major Professional Role: _____

Work Setting: _____

So We May Better Serve You at the Conference:

- This is my **first time to attend** the conference.
- I have **special dietary needs**: Vegetarian Other: _____
- Please check here if you **have a disability and may require special accommodation(s)** to fully participate. You will be contacted by conference staff for further arrangements.

REGISTRATION FEE:

\$2,095 (\$2,380 for nonmembers which includes 1-year STFM membership)

For Flexible payment plan options, contact Cindy Burns at cburns@stfm.org or 800-274-7928, x5417

Payment Method:

- Check (make payable to STFM) Mastercard Visa American Express (*complete the information below*)

Card Number: _____ Exp. date: _____ Signature: _____

CANCELLATION POLICY: 50% of the total registration fee will be refunded if a cancellation is necessary and written notification is received in the STFM office by December 1. After that date, no refunds will be issued..

**PLEASE COMPLETE FORM AND FAX TO: 913-906-6096 (with credit card info.)
OR MAIL TO: STFM, 11400 Tomahawk Creek Pkwy, Ste. 540, Leawood, KS 66211**

Medical Student Educators Development Institute

About The Institute:

This Institute is a year-long comprehensive learning experience designed to give you the skills needed to advance your career in medical student education. You can expect to learn these skills and more:

- *Obtaining and managing resources
- *Grant writing
- *Curricula and exam development
- *Student evaluation
- *Dealing with difficult students
- *Recruiting preceptors
- *Negotiating
- *Directing a clerkship
- *Winning support from Dean and higher-ups

Each fellow will form a relationship with an advisor who will be one of the MSEDI faculty and will complete a project geared toward your personal interests. A special outcome for participants will be the relationships developed, both with participants as well as teachers at the Institute. We hope you will forge enduring relationships that support and guide you throughout your professional career.

Institute Schedule:

The Institute Includes Two 1-day Sessions:

- Thursday, February 2, 2012 prior to the 2012 STFM Conference on Medical Student Education in Long Beach, CA
- Wednesday, April 25, 2012 prior to the 2011 STFM Annual Spring Conference in Seattle, WA.

Deadlines during the year for project completion, submission, and advisor communication

Institute Faculty:

Katie Margo, MD, University of Pennsylvania; Alec Chessman, MD, Medical University of South Carolina; Paul Paulman, MD, University of Nebraska; David Little, MD, University of Vermont, and Alison Dobbie, MD, University of Texas

General Information:

Tuition for the fellowship is \$2,095(\$2,380 for nonmembers which includes a 1-year membership to STFM).

This fee includes your conference registration for both the 2012 STFM Conference on Medical Student Education and the 2012 STFM Annual Spring Conference, as well as advisor/peer support during and between meetings. You must commit to attend both full-day special sessions of the Institute.

NOTE: If you pay the tuition for the MSEDI fellowship program, you will NOT need to register for either the Conference on Medical Student Education or the Annual Spring Conference. Your fellowship fee includes registration for those conferences, and STFM staff will automatically register you for those conferences.